

**Template 2**

**CoP Fact Sheet**

Graphical user interface, text

Description automatically generated**Template 2:** **CoP Fact Sheet**

Model to systematise information on the state of progress in the organisation of inclusive gender equality policies in R&I organisations that make up the CoP.

**COMMUNITY OF PRACTICE**

**GENDER ORGANISATIONALITY**

**IN HEIs and R&I ORGANISATIONS**

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| **COUNTRY & CITY** |
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| **NAME OF R&I organisation** |
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| **TYPE OF ORGANISATION: public/private** |
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| **ORGANISATION SIZE: Number of staff** |
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| **GENDER ORGANISATIONAL UNIT**  **(agency/unit/area/coordination/secretariat/directorate, department, etc.). For example: Coordination of Gender Equality Policies).** |
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| **YEAR OF CREATION OF THE GENDER ORGANISATIONAL FRAMEWORK** |
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| **FUNCTIONAL DEPENDENCY IN THE ORGANISATION  (e.g. Rector's Office, Academic Secretariat, etc.)** |
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| **AUTHORITY IN CHARGE/RESPONSIBLE FOR THE GENDER AREA/SECRETARIAT/COMMISSION/ETC. GENDER  (Indicate name and rank/position and contact email)** |
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| **HUMAN RESOURCES OF THE AREA/SECRETARIAT/COMMISSION/ETC.  (number and profiles)** |
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| **BUDGET (for the design and implementation of actions for inclusive gender equality)** |
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| **TIMELINE OF THE GENDER ORGANISATIONALITY  (background, date of creation, outstanding activities, changes in its status or area of dependency)** |
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| **MISSION/FUNCTION/OBJECTIVES OF THE GENDER ORGANISATIONAL FRAMEWORK** |
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| **REGULATIONS  (indicate if there are dispositions, resolutions, etc. that endorse/legitimise the creation of gender organisational unit)**  **Note: Please indicate links to access documents or send them attached.** |
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| **STATE OF PROGRESS OF THE ORGANISATIONAL FRAMEWORK AND OF THE DESIGN OF THE GE POLICY** |
| 1. Emerging 2. Medium 3. Advanced   Comments: |
| **STATE OF PROGRESS OF THE IMPLEMENTATION OF INCLUSIVE GE POLICY** |
| Emerging  Medium  Advanced  Comments: |
| **PERSON RESPONSIBLE / TO CONTACT  (indicate name / position and contact e-mail)** |
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